

Nebraska Commission on the Status of Women Special Meeting
Called by Commissioners John Nejad and Anne Hobbs
January 8, 2006 2-5 p.m.
The Ferguson Center
700 South 16th Lincoln, NE

AGENDA

- 2:00 Meeting Called to Order Chair Duncan Presiding
Open Meetings Notice Announcement
Helpful rules of Debate handout
- 2:05 – 2:10 Open Comment Period
- 2:15 Expectations and Performance of the Executive Director
Requested Executive Session: Performance and evaluation
Timecard, Work from Home policy, Professional and timely behavior,
Responses to commissioners, regular performance evaluations
Job Duties and Description of Executive Director and Staff handout
- 2:45 Expectations and Duties of the Commission Chairperson
Executive Session? Questions, emails and letters directed to the Executive Director
must be responded to by the Ex Dir not the Commissioner Chair. Should the Chair
interpret other commissioners request? Should the Chair Intervene (if it has not been
requested, in matters between a commissioner and ED).
Orientation Manual delineating staff and commission roles and flows handout
- 3:15 Diversity of the Commission and respect for the commissioners
Individual commissioners have expressed that they are disregarded and the opinions
are not valued.
Commissioner Survey handout available on request
- 3:45 Expectations and duties of all Commissioners
Executive Session? Conflict of interest regarding undue influence. Discussion regarding
relationships of commissioners with administrative staff, state employees,
elected officials, the governor's administrative staff and other government agencies and
organizations.
Job description and website volunteer opportunities handout
- 4:15 Set agenda for January 27th quarterly commission meeting